Opening the forms

The Girlguiding forms for events and activities all contain expandable boxes, which allow you to type as much information as necessary into them. This feature means that these forms will only open with Adobe Reader, a free programme which is available to download from http://get.adobe.com/uk/reader/

Some web browsers, such as Google Chrome and Apple Safari, automatically try to open the forms using their own programme rather than Adobe Reader which brings up this message:

Please wait...

If this message is not eventually replaced by the proper contents of the document, your PDF viewer may not be able to display this type of document.

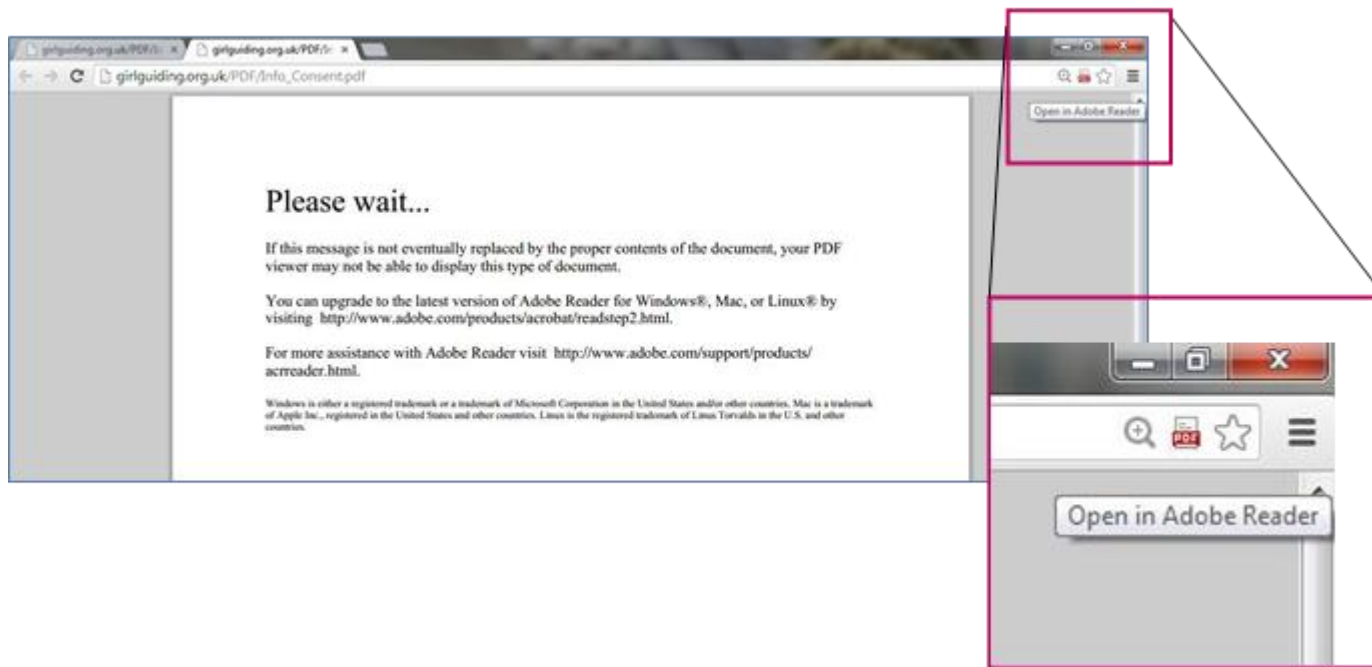You can upgrade to the latest version of Adobe Reader for Windows®, Mac, or Linux® by visiting http://www.adobe.com/products/acrobat/readstep2.html.

For more assistance with Adobe Reader visit http://www.adobe.com/support/products/acrreader.html.

Windows is either a registered trademark or a trademark of Microsoft Corporation in the United States and/or other countries. Mac is a trademark of Apple Inc., registered in the United States and other countries. Linux is the registered trademark of Linus Torvalds in the U.S. and other countries.

If this happens, don't panic! Try either of the following methods to open the form:
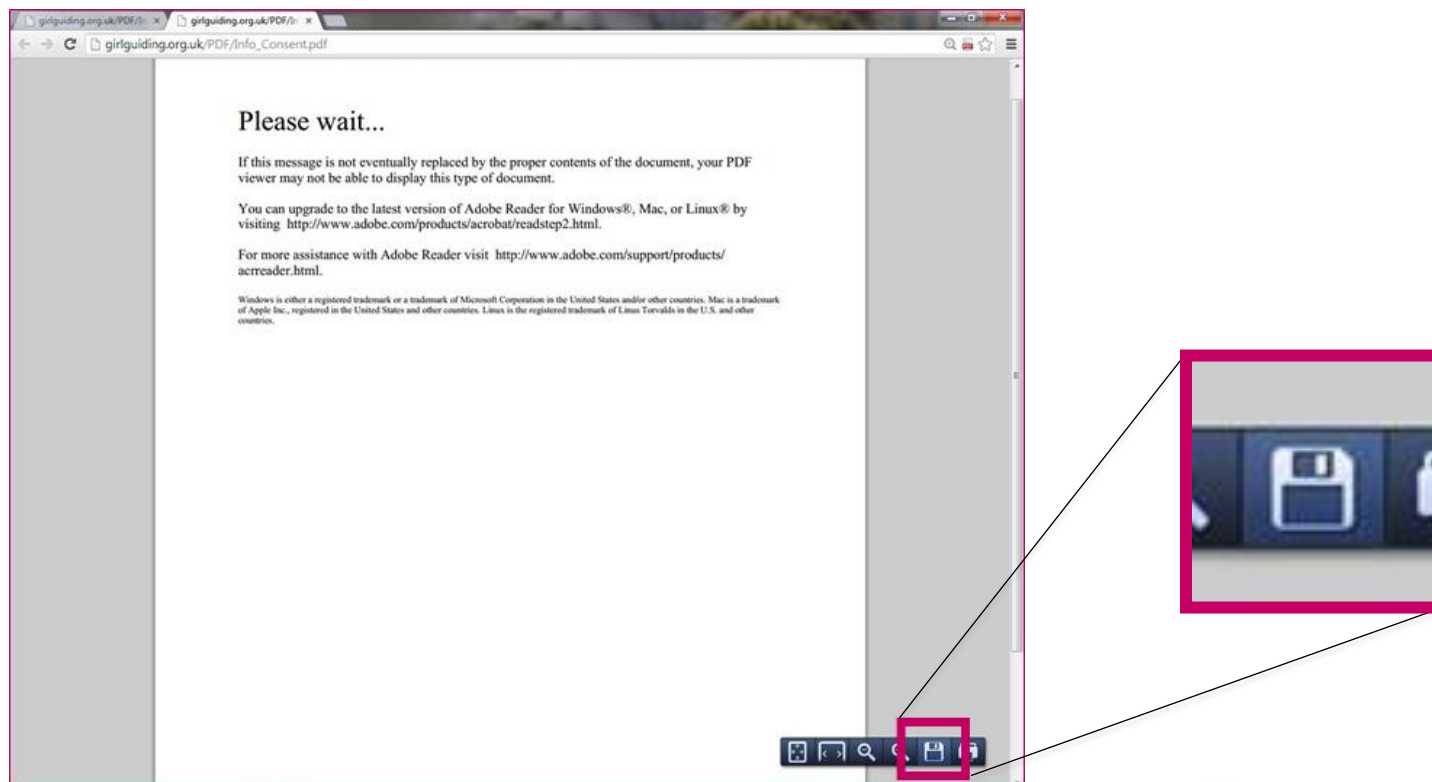
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Method 1

- Look in the top-right hand corner of your screen.
- If you are using Google Chrome, you will have three icons at the end of the address bar.
- Click the middle icon and follow the steps to open the form in Adobe Reader.

Method 2

- Move your mouse towards the bottom of the screen.
- A menu bar with six icons should appear, depending on your browser this can be in the middle or to the right.
- The fifth icon along (highlighted) will allow you to save the form to your computer.
- Exit the web browser and double-click the saved file.
- The form should now open in Adobe Reader.

Using the forms with Macs

A Mac will automatically try to open the forms with it's own 'Preview' programme which will cause you to encounter the same issue:

* Ensure you have downloaded Adobe Reader from http://get.adobe.com/uk/reader/.
* Right-click anywhere on the screen (Ctrl-click on a one-button mouse).
* Choose 'Open with Adobe Reader'.